

Date: 3.16.10	LPCC Subcommittee Meeting: Data Review and Planning
Attendance	Sally Gaff, Mira Gasko, Clare Mann, Jillian Condon, Angie Merriman
Review of Meeting Minutes	Minute reviewed.
Under 1 yr referrals	<p>Clare cleaned up the reports that were reviewed at last meeting, to eliminate duplicates. Data is sorted by reason for termination, Nov 08-Nov 09, report for intake completed under 1 that were term'd and report for files under 1 that were term'd, 36% of term'd were newborn hearing screenings: actual # with hearing loss in minimal, often children need to be retested, typically families are following through with getting testing. If term'd it is typically for reason up such as child in hospital. Whereabouts unknown is used when contact is not made, these files do receive a follow up phone call. Numerous ineligible cases. NICU referrals: 9% that went to intake were term'd due not in need of services, most families do not want SC plans only even if they are eligible medically. These families will refer at a later time if concerns develop. Clarification: "eligible not in need" = meets eligible criteria but not in need of services (may meet medical eligibility requirements, "child ineligible" = child has been evaluated but does not meet eligibility criteria, no medical diagnosis</p> <p>Under 1 referrals as of March 1, 2010 = 158, which currently puts the SPOE in compliance for under 1 yr referrals, something to continue to watch</p> <p>Regarding any trends that pertain to one coordinator, no trends noted, L. Pasko does show numerous "re-contacts" however these pertain to the newborn hearing screening referrals, which often result in repeated audiology tests.</p> <p>The subcommittee can submit a request to the oversight committee to review the percentage of term'd files that were newborn hearing screening referrals and possibly draft comment to the state to review these referrals.</p> <p>*Primary reason for referral data for under 1 yr requested for next meeting and data with total IFSPs with age breakdown</p>
New Cluster Performance Plan (CPP)	<p>Copy provided, next one due in June, last one submitted a few weeks ago,</p> <p>Out of compliance:</p> <ul style="list-style-type: none"> -Data collected from parent response to entrance/exit interviews, expectation of specific percentage for certain questions in the interview, may need to look into further training SCs on how to correctly administer the interviews, will review the interview questions at the next coordinator team meetings to ensure coordinators can administer interview/questions to families in an understandable format (#4) -services starting with 30 days, continue to monitor (#1) -under 1yr referrals (#5) -10 written prior notice (#17)

	Looking at adding the progress report to the website to fill in and email to the SC, can also look into putting similar format to submit 30 day start
Comments	
Next meeting	June 15 th @ AAK



First Steps

ED TEAM Committee Meeting

3.10.10

Agenda

1. Welcome
 2. Review March Meeting Minutes
 - *Handout of March minutes*
 3. SPOE INFORMATION:
 - EDT attendance at IFSP meetings
 - *Handout of current IFSP attendance*
 - Policy / Program Changes
 - Stopping services for past due co-pays
 - Peter Bisbecos has left – Julia Halloway new DDRS director
 - Rumors
 - Professional Guidelines
 - *Handout of current EDT manual guidelines*
 - Provider Meeting – Mock ED Team Evaluation
 - Training – AEPS as a Linked System to Design & Guide Early Interventions
 - General Info:
 - What is considered appropriate billable debriefing time?
 - Evaluation Process
 - How test is presented
 4. ED Team Agenda Items:
 - Why there is a need to submit a paper copy of the computer generated evaluation
 5. Comments
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Next Meeting:

** Meetings are held once a quarter on the 2nd Wednesday at 3:00pm at the First Steps Office

September 8th

December 8th

**ED Team Initial IFSP Attendance –
December 2009 – February 2010**

STATE STANDARD: 80% of Initial IFSP meetings will have ED Team representation.

Cluster A total Initial IFSP attendance

Total # of IFSP: 219

of Meetings attended: 173

TOTAL Average Attendance: 79%

Track 1 total Initial IFSP attendance

Total # of IFSP: 41

of Meetings attended: 34

TOTAL Average Attendance: 83% (*percentage done by phone 15%*)

Track 2 total Initial IFSP attendance

Total # of IFSP: 56

of Meetings attended: 44

TOTAL Average Attendance: 79% (*percentage done by phone 41%*)

Track 3 total Initial IFSP attendance

Total # of IFSP: 34

of Meetings attended: 28

TOTAL Average Attendance: 82% (*percentage done by phone 43%*)

Porter West total Initial IFSP attendance

Total # of IFSP: 32

of Meetings attended: 27

TOTAL Average Attendance: 84% (*percentage done by phone 11%*)

Porter East total Initial IFSP attendance

Total # of IFSP: 15

of Meetings attended: 10

TOTAL Average Attendance: 67% (*percentage done by phone 50%*)

LaPorte total Initial IFSP attendance

Total # of IFSP: 26

of Meetings attended: 23

TOTAL Average Attendance: 88% (*percentage done by phone 9%*)

Newton & Jasper total Initial IFSP attendance

Total # of IFSP: 15

of Meetings attended: 7

TOTAL Average Attendance: 47% (*percentage done by phone 71%*)